

Minutes of Governing Board Meeting

6th April 2021

Attendees: Rev. Elder Cecilia Eggleston, Rev. Elder Diane Fisher, Mark Godette, Clare Coughlin, Rev. Marie Alford-Harkey, Chad Hobbs, James Chavis, Rev. Alberto Najera

Apologies: Rev. Paul Whiting

Establish quorum: Meeting commenced at 5:06 p.m. US Eastern/10:06 p.m. UK Time

Opening Prayer: Rev. Elder Cecilia Eggleston

Brief Check in: Check in from all present

Consent Agenda:

- Minutes of March Meeting
- Moderator's Report

Move to accept the minutes of the March meeting and the Moderator's Report:

Moved: Rev. Elder Diane Fisher

Seconded: Chad Hobbs

Passed

Discussion Agenda:

Racial Equity, Diversity and Inclusion: Rev. Elder Cecilia Eggleston

- **MCC Diversity and Inclusion Reports – Governing Board Actions (Working Group Members)** Rev. Elder Cecilia, Mark and Clare have all commented on recommendations made in the reports for action by the Governing Board. Cecilia is compiling a report for the Governing Board. Discussion item tabled until the May meeting.

COVID-19 Update:

We encourage people to stay safe and follow protocols. Brazil has a high death rate and parts of the United States of America are dealing with new waves of infection particularly related to the variant strains.

Financial Report: Chad Hobbs/Rev. Marie Alford-Harkey

Financial Dashboards for January and February 2021

Move to accept the January financials.

Moved: Rev. Elder Diane Fisher

Seconded: James Chavis

Passed

Rev. Marie Alford-Harkey reported that we have three months of operating reserves in the bank and the 2020 audit has already begun.

Motion to approve the February financials.

Moved: Rev. Elder Diane Fisher

Seconded: James Chavis

Update on Budgeting Process

Rev. Elder Cecilia Eggleston and Rev. Elder Diane Fisher left the meeting. Mike Haase (staff support for the meeting), also left.

Motion to approve a 2% staff salary increase for those staff on payroll by 31st December 2020

Moved: Chad Hobbs

Seconded: Rev. Alberto Najera

Passed

Rev. Elder Cecilia Eggleston and Rev. Elder Diane Fisher returned to the meeting. Mike Haase (staff support for the meeting), also returned..

2021 Budget presented by Chad Hobbs

Motion to approve the 2021 budget

Moved: Rev. Elder Diane Fisher

Seconded: James Chavis

Passed

Accounting Manual Update – Finance Committee working on this are projecting June for the finished product.

Endowment Fund Update: - Requested documents have been submitted to Henderson Financial Group. Next meeting is scheduled for April 26th. We are close to getting the fund open.

Partners in Hope (formerly Moderators Circle) Presentation by Rev. Dr. Kharma Amos

Rev. Dr Amos is making this presentation to the Governing Board, Council of Elders and staff to encourage all members of leadership bodies to become Partners in Hope. Many are already regular monthly donors.

Disaster Relief Policy & Process

Motion to accept the Disaster Relief Policy and Process document as amended (corrected language from church proper to church property)

Moved: Chad Hobbs

Seconded: Rev. Marie Alford-Harkey

Passed

Criteria for Church Affiliation – addendum change from Council of Elders

This document was created by the former COE and the new COE will be seeing it this week. Discussion about the addendum included concerns about pay for Pastors and qualifications of Pastors/IPLs. A suggestion was made that there may need to be language regarding guidelines for each local area, in line with local protocols.

Rev. Elder Cecilia will discuss with Rev. Paul Whiting (Governance) to ensure that we are compliant with the UFMCC bylaws.

Property Update

Mark Godette is continuing to work on both the Sarasota Property and Houston tract of land.

Governance

As Rev. Paul Whiting was not present, there was nothing to report.

Church Updates, Closures and Disaffiliations:

Rev. Elder Diane Fisher gave an update on River of Life MCC

Executive Session

Staffing: Rev. Elder Cecilia Eggleston

HR Manual Update – Mark Godette and James Chavis – The manual is still in process. Process has taken longer than anticipated as the team had to become familiar with the current policies. We may start approving sections at a time rather than wait for the entire manual update to be complete.

Staffing Update:

Web Design Position – since we now have the 3 months operating funds in reserve we can start looking to fill this position.

IT Support Position - This can be funded from the existing budget for payroll. This will provide additional support for staff, Governing Board and Council of Elders as more staff time is needed to prepare for General Conference.

Commissions: The Work of the Commissions is ongoing

- Commission on Communication: Rev. Alberto Najera Governing Board Liaison
No report

- General Conference Commission: Rev. Paul Whiting in his role as Chair of the Governance Team as Governing Board Liaison.
No report

- Assessments Commission: Rev. Elder Diane Fisher as Governing Board Liaison
Continuing discussion with the writer of the motion, re remit of Commission

- Commission on Rites and Sacraments: Rev. Marie Alford-Harkey as Governing Board Liaison
Continuing to look for people to join the Commission

- Commission on Pathways of Healing and Reconciliation: Clare Coughlin as Governing Board Liaison.
No report

Work Ahead for the Year:

Date for joint meeting with the new Council of Elders. - Executive Committee with handle this

Review of Minutes

Governing Board Update Items

Dates of future meetings:

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| Tuesday 4 th May 2021 | Lauren and Mike – General Conference and Governing Board responsibilities |
| Tuesday 1 st June 2021 | |
| Tuesday 6 th July 2021 | |
| Tuesday 3 rd August 2021 | |
| Tuesday 7 th September 2021 | Labor Day Public Holiday on day before |
| Tuesday 5 th October 2021 | |
| Tuesday 2 nd November 2021 | |
| Tuesday 7 th December 2021 | |

Close in Prayer: Rev. Elder Diane Fisher closed the meeting in prayer at 7:20 p.m. US Eastern/12:20 a.m. UK time

April 7th 2021: Electronic Vote by email to approve the following motion to serve as signatories to the MCC Endowment account:

The signers are:

Mr. Chad Hobbs – UFMCC Treasurer (Primary signatory)

Rev. Marie Alford-Harkey – UFMCC Vice Treasurer

Rev. Marsha Warren – member of Governing Board Finance Team

Rev. Dr. Kharma Amos – Senior Staff member responsible for fundraising

Moved: Rev. Elder Cecilia Eggleston

Seconded: Mark Godette

Passed Unanimously