

## Governing Board Meeting Agenda 5th November 2019

Present: Rev. Elder Cecilia Eggleston, Mark Godette, Rev. Elder Diane Fisher, Chad Hobbs, Rev. Paul Whiting, James Chavis, Rev. Alberto Najera, Clare Coughlin, Rev. Marie Alford-Harkey, Rev. Elder Dwayne Johnson

Quorum Established

Rev. Elder Dwayne Johnson opened the Governing Board Meeting in prayer.

Minutes of September 30<sup>th</sup>, 2019 meeting (Insert)

Move to accept the minutes of September 30<sup>th</sup>, 2019. Moved by Rev. Paul Whiting, seconded by Rev. Elder Diane Fisher – carried

Moderator's Report (Insert)

Move to accept the Moderator's report of November 5<sup>th</sup>, 2019. Moved by Rev. Paul Whiting, seconded by Rev. Elder Diane Fisher – carried

Financial report

Motion to accept the Financial report. Moved by James Chavis, seconded by Mark Godette - carried

Motion to ask the Finance Committee to explore availability of electronic payment options with two signatures, and to explore churches paying assessments electronically, this could also include donations. Moved by James Chavis, seconded by Mark Godette - carried

Sarasota property update

Move to have Mark Godette listed as the contact on the Sarasota property. Moved by Rev. Paul Whiting, seconded by Rev. Elder Diane Fisher – carried

Move to have Mark Godette assume the position on the condo board for the Sarasota property. Moved by Rev. Paul Whiting, seconded by Rev. Elder Diane Fisher – carried

Motion to list the property at 3293 Fruitville Rd,, Unit 105, Sarasota, FL 34237 for sale with Hembree & Associates, Inc. Moved by Mark Godette, seconded by Rev. Marie Alford-Harkey - carried

### Staffing update

Motion of appreciation for the work of Linda Benner, Kathy Cassoday, Jack Hutter and Jared Vázquez and Rev. Elder Mona West for their ministry and excellent contribution to MCC worldwide. Moved by Rev. Elder Cecilia Eggleston, seconded by Chad Hobbs – carried

### Human Resources Manual

Move to create a Human Resources Manual Team which will include Governing Board representatives, staff and a non US based elder. Moved by James Chavis, seconded by Rev. Elder Cecilia Eggleston – carried

Move to appoint James Chavis as the Chair of the Human Resources Manual Team, Vice-chair Mark Godette and Rev. Alberto Najera.

Move to establish a Human Resources Manual Team including representatives from the Governing Board, the staff and the international community. (Review of manual to include policies on PTO; travel expenses including luggage, and meals; consider pay equity vs pay equality; at will firing yes/no; what is policy and what is a guideline.) Moved by Rev. Elder Diane Fisher, seconded by Clare Coughlin - carried

Move to have final draft of Human Resources Manual sent for legal consultation before final adoption. Moved by James Chavis, seconded by Rev. Elder Cecilia Eggleston – carried

### Governing Board Webinars

Move to set all dates for Governing Board webinars at December 3<sup>rd</sup>, 2019 Governing Board meeting, with the first one occurring in the first three weeks of January. Moved by Rev. Paul Whiting, seconded by James Chavis - carried

Dates for next two Governing Board meetings will be Tuesday 3<sup>rd</sup> December 2019 and Tuesday 7<sup>th</sup> January 2020

Closed in Prayer by Clare Coughlin