

Governing Board Meeting Minutes
25 April 2019
6:00 pm EDT

Attended: Rev. Elder Rachelle Brown, Chair; Rev. Miak Siew, Vice-Chair; Dr. David Williams. Treasurer; Rev. Onetta Brooks, Clerk; Marsha Warren

Absent: Rev. Victoria Burson

After a brief check-in, the meeting was opened with prayer by David Williams.

Quorum was established at 6:00 PM ET.

Consent Agenda:

2019 02-28 GB Meeting Minutes
2019 03-28 GB Meeting Minutes rev3 [with Addendum]
2019 04 10 GB Meeting Minutes Virtual Vote via Email
2019 04-04 & 05 GB Meeting Minutes Virtual Vote via Email
2019 04-09 thru 12 GB Meeting Minutes Virtual Vote via Email
2019 04-12 GB Meeting Special Minutes (resignations)
2019 04-15 GB Meeting Minutes Virtual Vote via Email
2019 April Moderator Report

**Motion to accept the Consent Agenda as presented was made by Rev. Rachelle Brown;
Seconded by Marsha Warren.**

Aye: All members in attendance

No: None

Recusal: None

Motion carries.

Discussion Agenda:

Board assignments –
Clerk – Onetta

**Motion for Rev. Onetta Brooks to act as Clerk from April 12 through July 25,
2019 made by Rachelle Brown.**

Seconded by Marsha Warren

**Ayes: Rev. Elder Rachelle Brown. Rev. Miak Siew, Dr. David Williams, Marsha
Warren**

Recused: Rev. Onetta Brooks

Motion carries.

Affirmed board w/o motion
Assistant Clerk - Marsha
Communications Cmte, Chair – Marsha
Assistant Treasurer - Marsha

Committee Reports:

Communications Committee- Marsha
Virtual Vote release – Linda will write the communication
GB to write GC Cover Letter due May 1 (Miak, Marsha, Rachelle)

Development Committee – Rachelle
Reestablish the MCC Communities – David located papers formation documents;
501c3 not for profit; place for education funds; grants; brief discussion on size of
Board; set up vehicle for development; tentatively 10 board members – David
will lead

Agreed to adopt the recreation of the MCC communities and to pursue creation
of this organization.

Finance Committee – David/Marsha

David shared that 1st quarter (2019) in the black; \$40K in cash flow; actuals are
under budget; back assessments; expenses over \$1600. David needs to provide
the numbers he verbally shared with the board.

2019 February & March P & L Reports

2019 February & March Balance Sheets

**Motion to approve 2019 February & March P & L Reports and 2019 February &
March Balance Sheets was made by David Williams.**

Seconded by Rev. Onetta Brooks

Ayes: All members in attendance

Motion carries.

Budget 2019 (Tabled motion to approve 2019 budget until next meeting; need
to reformat and post for all)

HR Manual review – Onetta

(Tabled - all governors need to review; need to approve by next board meeting.)

Job titles & Job descriptions (pending-Rachelle still working on them)

Sabbaticals – to be removed from HR manual; MCC no longer the same org to offer to staff sabbaticals; remove.

Draft Audit Document:

**Motion to accept and finalize the 2015 Audit, and charge the Finance Committee to address and issues was made by Marsha Warren.
Seconded by Dr. David Williams.
Ayes: all members in attendance
Motion carries.**

**Motion to authorize Dr. David Williams to sign 2016 audit engagement letter was made by Marsha Warren.
Seconded by Rev. Miak Siew
Ayes: Rev. Elder Rachelle Brown, Rev. Onetta Brooks, Rev. Miak Siew, Marsha Warren**

**No: None
Recuse: Dr. David Williams
Motion carries.**

Need to review 2014 audit recommendations from auditor's letter for implementation
Accounting manual
Job titles

Financials for GC 2019 – audit 2015
2016, 2017, 2018

Marsha offered Thank You's to the Finance Committee

Governance Committee – Victoria

Bylaws –COE pending; GB to review/approve 4 bylaws from Rachelle MNC
GBNC (Onetta) – working on candidate videos (May)

Review and Approval of Bylaw Proposals sponsored by GB (Bylaws are posted for GB review in meeting folder)
Additional Motions for GC approval: 1) Commission to review General Conference three-year cycle; and 2) Commission to review MCC Rites and Sacraments. GB approved and post on GC business meeting webpage.

Policy Handbook – Policy 26 and more

Review and Approval of a new GB Policy on Nepotism, expanding the conflict of interest statement

(From Chat box)

Action pending: David needs to submit entire policy recommendation in document form to GB for approval @ May 23 Board meeting.

David Williams: "Members of the same family or household may not serve on the UFMCC Governing Board, elected or appointed as Moderator, if another member of the family or household is UFMCC staff, Governing Board member or Moderator, if selection would create either an actual conflict of interest or the appearance of a conflict of interest. Further, no family or household member shall have hiring authority over another family or household member nor shall vote, make recommendations or in any other way participate in the decision of any matter that may directly affect the appointment, tenure, promotion, demotion, salary or other status or interest of a family or household member. For the purposes of this Regulation, family or household member includes the following: spouse, domestic partner, civil union partner, child, parent, sibling, in-law, aunt, uncle, niece, nephew, grandparent, grandchild, stepparent, stepchild, stepbrother, stepsister, half brother or half sister or other members of a household.

General Conference Update – Onetta

Registration:

(From Chat Box)

Onsite voters: registrants: 337

Clergy delegates -178 and Lay delegates -159

Virtual voting registration May 1- June 1 opens

Preliminary Clergy house delegates and Lay house delegates count

GC Business Meeting webinars: June 4 & 6

GB schedule @ GC

Follow-up on Pathway forward to healing

Listening webinar – May 21st @ 7 pm EDT

ITT update - Marsha/Onetta

ITT Transition Timeline shared with Moderator and GB candidates

ITT meet with candidates as follows regarding transition plan

Governing Board – May 1

Moderator - May 22

ITT report final @ June 12 meeting

Final report sent to GB by June 27 GB meeting

Elder Don Eastman /consultant – GB & Moderator Orientation – July 5 &

Executive Session – entered @ 7:49 pm EDT/ exited @ 8:20 pm EDT

Action for Miak to contact Lauren to follow-up with Darlene re: reception @ GC

Closing Prayer - Amen by Onetta Brooks

Adjourned @ 8:22 pm EDT

Submitted by Onetta Brooks, Clerk