

Moderator's Report
January 2019
Submitted to the MCC Governing Board on 24 January 2019

By the request of the Governing Board the format of this report has shifted to a more narrative report covering activities related to multiple leadership roles as Interim Moderator since the last monthly report.

2019 Budget Update

The budget draft was presented to the Governing Board in a special discussion meeting on 17 January 2019. Recommendations on presentation were proposed and the final budget is being prepared for the full board to receive and vote on for the 24 January 2019 meeting. The work of myself, the Finance Committee and Finance Department is evident in the level of detail and revisions to presentation for the greatest level of understanding and openness for the General Conference.

HR Review Status Update

Completed an HR audit of policies with TriNet. Recommendations for the Employee Handbook and processes will be delivered to Jared Vazquez, HR Liaison, Onetta Brooks, Governing Board, and myself. TriNet provided an Offer Letter and Job Description templates and other templates to improve HR processes. Continued review of policies included the formation of a Travel Policy to be included in the Revised Employee Handbook.

The timeline for finalizing the process is as follows: January – New Job descriptions presented and GB/HR team forms. February – Revised Employee Handbook presented to staff. March – Staff Evaluations.

SLT and Staff engagement

- Supporting the Assessment Liaison in finalizing agreements in December 2019.
- Finalized updated Assessment Form with the collaboration of Finance and Operations Departments.
- Continuing the work with Church and Transition SLT members to form a pilot project that includes spiritual support from Point Elders for churches in transition.
- Working with staff receiving Annual Reports and requests for Bylaw review to continue streamlining the process and collaborating across departments.
- Making significant progress in General Conference planning. Announcements for preachers, worship, plenaries and keynotes coming in the next few weeks.
- Setting annual goals with SLT on programs and projects in 2019.

Communications and Publicity: Church, Leader and Donor

- Videos and Letters as requested from churches for memorial, anniversary, or other celebrations.
- Completed holiday greetings and video.
- Contact with church leaders as needed or requested – speaking with clergy and leaders on Point Elder list and others in various stages of transition.

- Signature on social justice campaigns and letters.

GB - Committee Participation

- Collaborating alongside the Intentional Transitional Team (ITT).
- Finalizing letter to be delivered to churches six (6) months or more in arrears for Assessments and Reporting.
- Development Committee received ideas for renaming and rebranding of Moderator's Circle from key donor. Meeting in February to finalize next steps.
- Review of Bylaw proposals received and following process in preparation for General Conference Business meeting.

COE

- Meeting with Rev. Elder Ines-Paul to review Affiliation bylaws in order to prepare COE sponsored Bylaw proposal.
- Collaborating with Rev. Elder Margarita Sanchez de Leon for a webinar on Leadership structure and contact persons for churches and leaders.

General

Continued work on transitional recommendations leading up General Conference and in support of the ITT and leadership bodies through and following General Conference.