

Governing Board Meeting Minutes 26 October 2017, 4:30 pm ET

Attended: Rev. Elder Rachelle Brown, Kimberly Brown, Rev. Joe Cobb, Angel Collie, Mark Dagleish, Rev. Jakob Hero-Shaw
Staff: Barb Crabtree, Dir. Of Operations, Jack Hutter

Quorum Established

Check-in/Opening Prayer:

After a brief check-in the meeting was opened with prayer by Rachelle

Consent Agenda:

Meeting minutes for August 24, 2017, September 7,14,28 2017,
September 29 & October 3, 2017, and October 5, 2017
Balance Sheet September 2017
P & L September 2017
Moderator's Report September & October 2017

Barb reported that there was no real departure from trend with the financials. In the August report, cut off for income was earlier than usually in order to get the report out. The August report also had all of the expenses for the Face-to-Face meetings in St. Louis.

Motion to accept the Consent Agenda as presented was made by Kimberly Brown. The motion was seconded by Jakob Hero-Shaw.

Aye: All GB members

No: None

Abstain: None

Motion carries.

Discussion Agenda:

Signatories on the Bank of America account: It was recommended to remove former board members from the Bank of America account.

A motion to adjust the Bank of America account to remove Stephanie Burns and William Knight as signers on the account was made by Rachelle Brown. The motion was seconded by Kimberly Brown.

Aye: All GB members

No: None

Abstain: None

Motion carries.

Signatories on UK bank account:

The Finance Committee recommends that Sarah Jane Ramage be removed as a signer on the UK account as she is no longer on the Governing Board. Discussion also covered creating a confidentiality statement/agreement for all accounts and a third person to become a signer on the UK account.

A motion to remove Sarah-Jane Ramage as a signer on the UK account was made by Kimberly Brown. The motion was seconded by Rachelle Brown.

Aye: All GB members

No: None

Abstain: None

Motion carries.

Assessment Commission roles and responsibilities:

With the resignation of Sarah-Jane Ramage from the Governing Board, including her request in the letter to remain on the commission, the Governing Board affirmed the recent virtual vote to name Kimberly Brown as the new Governing Board liaison to the Commission.

With the Assessment Commission survey now closed, data used to create recommendations to the wider General Conference will be compiled and presented to the Governing Board.

The clerk will prepare a letter to the Assessment Commission confirming that Kimberly Brown is the Governing Board's new liaison and that Sarah-Jane Ramage will remain on the commission.

Development:

2017 Development Goals – We discussed an End of Year Appeal to generate \$250,000, with a directed donor email and phone follow up. We also discussed the #Giving Tuesday kit for local churches provided by MCC Communications and Moderator's Office.

2018 Development Plan – We discussed the adaptation of the 90 Day Donor Challenge presented in June 2017 for implementation in April-June 2018. In addition, we renewed conversation and strategy regarding Dinners with donors (creating a kit for distribution and identification of hosts); an International Art Show; identifying specific grants based on needs for Diversity training/awareness, Leadership development and recruiting, Education, and Emerging Church formation; and the establishment of a 50th Anniversary foundation.

2018 Budget Process – The Strategic Leadership Team of MCC Staff is working on preparing budgets based on the framework of Programs, Projects, and Pilots. This work

should be completed and compiled by the November Governing Board meeting for evaluation and discussion. Some key factors and questions for our consideration in the budget process include: how the Assessment Commission report may shift primary income. How will this impact staff? How will this impact scheduled F2F meetings? In what ways does this create development opportunities towards Generosity or specific Programs or Projects, or even existing Funds?

New Governing Board Members – Executive search update

Invitations with application and request for CV/Resume and cover letters were sent out on October 17 to seven persons across many continents and nations with a request for response by October 26, 2017. To date, five persons have applied.

Next steps:

1. Interviews with candidates before November 15, 2017.
2. Discuss candidates in Nov 16, 2017 Governing Board meeting and select new members.
3. Contact all applicants via phone/skype
4. Announce new Governing Board members with photo and bio
5. Onboard training beginning in Dec-Mar
6. Invite consultant to 2018 Governing Board face-to-face meeting

The meeting went into executive session at 6:02 pm ET and concluded at 6:40 pm ET.

Jakob Hero-Shaw closed the meeting in prayer.

Respectfully submitted,

Reverend Joe Cobb, Clerk