

**Governing Board Meeting Minutes**  
**22 June 2017 4:30 pm EST**

Quorum:

Quorum was established.

Attended: Rev. Elder Rachelle Brown, Sarah Jane Ramage, Rev. Dr. Stephanie Burns, Rev. Joe Cobb, Rev. Jakob Hero, Mark Dagleish, Kimberly Brown, Rev. Dr. William Knight

Staff: Jack Hutter

Absent: Angel Collie

The Governors were reminded to send meeting information as early as possible accounting for the time difference of a variety of Governors. This will allow a larger window of opportunity to thoroughly review documents in preparation for our meetings.

Check-In/ Opening Prayer:

After a brief check-in, Rachelle opened the meeting with prayer.

Consent Agenda:

May 2017 Meeting Minutes

June 2017 Moderator's Report

Rachelle reviewed the Moderator's Report with the Board. She stated that there will be an article in the Advocate and that there will be an MCC Communication to let people know that it will be published.

**Motion to accept the Consent Agenda items as presented was made by William.**

**Motion was seconded by Stephanie.**

**Aye: All voting members present voted aye.**

**Motion passes.**

Discussion Agenda:

Finances:

There was a discussion about opening an additional checking account connected to the current account at Bank of America. This is to account for and keep designated funds and grants separate from General Fund money. The purpose of the motion is a

requirement of the bank which needs a copy of the minutes authorizing the new account and signatories.

**Kimberly moved to Authorize Jakob Hero-Shaw to open another checking account connected to the current UFMCC account at Bank of America in Sarasota, FL and to authorize Governing Board members Jakob Hero-Shaw, Angel Collie, Stephanie Burns, William Knight, Joe Cobb, Kimberly Brown, and Barbara Crabtree, Director of Operations to become signatories on the account.**

**Motion was seconded by Joe Cobb.**

**Aye: All voting members present voted aye.**

**Motion passes.**

SJ advised that the financials that were presented to Board members are for discussion only and can't be approved as yet. The Finance Committee is continuing a thorough review of Accounts Receivable and Payable to present an accurate Profit and Loss Statement (P & L).

Kimberly advised a shortage in cash flow and our ability to make payroll and operational expenses. She recommended that we consider transferring \$75,000 from our investment account into the general account to assist with cash flow.

**Kimberly moved to authorize transfer of \$75,000 from the Morgan-Stanley investment account into the Bank of America General Fund.**

**Seconded by William.**

**Aye: All voting members present voted aye.**

**Motion passes.**

There was also discussion about selling the Sarasota property and increasing our Development efforts.

Further discussion noted that as a denomination we have been living paycheck to paycheck for the past 10 years or more and we are working to change this pattern. There was agreement that it is our intent that the investment funds transferred will need to be repaid in 2018.

Regarding the sell of the Sarasota property, Rachelle will contact at least two realtors to inquire about listing the property, with these questions in mind:

- 1 – What is the current market trend?
- 2 – When is the best time to sell?
- 3 – What is the approximate time on market?
- 4 – What is the valuation of the property?

**Joe moved that Rachelle contact at least two commercial realtors to inquire about listing the Sarasota property.**

**Seconded by SJ**

**Aye: All voting members present voted aye.**

**Motion passes.**

Governance:

Stephanie reported that the Board of Pensions Virtual General Conference was completed and the motion to raise rates over the next few years passed overwhelmingly.

The Moderator Nomination Committee and Moderator Selection Process Review is currently in process. A survey has been prepared and reviewed by the Governance Committee (and is currently being translated) to be sent to registered clergy and lay delegates to the 2016 General Conference. The survey should be ready to send in about two and a half weeks. A questionnaire is also being prepared for the Moderator candidates.

SJ noted that the Assessment Commission is also going to be sending out a survey and recommended that the two committees coordinate the release of both.

Stephanie was asked to send some timeline bullet points for Communications to be able to include in an upcoming communication from all three bodies.

MCC GB Email Policy:

Rachelle updated the Governors on the new email and confidentiality statement. Everyone should be using their "mccchurch.net" email for all MCC business and should include the statement about the purpose and confidentiality of the email. If anyone needs assistance in setting this up with their MCC email account please contact Mike Haase.

Development Discussion:

Rachelle reviewed the attached draft document titled "MCC Development Initiative" which includes a 90-day donor challenge, led by the Governing Board and plans to recruit new members to The Moderator's Circle. The goal is to raise \$500,000 by the end of September. Governors are asked to consider ten people to invite to join the Moderator's Circle. Funds received will go directly to the General Fund.

#### Actions from Previous Meeting:

MCCIC – Rachelle, Kimberly, S-J and Joe met with Brent Hawkes and Rick Geddes via conference call. Rachelle is continuing follow-up conversation with them regarding next steps in strengthening our relationship. Staff is working to set up an MCC bank account in Canada. Mona is working with them regarding ordination.

GJI – Staff is finalizing monies received from the Easter Offering and will send to the GJI. Jakob will inquire regarding the role and standing of GB liaisons with their board.

PAD Conference Volunteering – Governors were reminded to volunteer as able for the upcoming conference. S-J noted that the volunteer team is compiling submissions and will be contacting volunteers in the coming weeks.

Our next meeting will be Face-to-Face in St. Louis.

#### Closing Prayer:

The meeting closed with prayer at 6:15 pm ET by Stephanie.