

Governing Board Meeting Minutes

19 November 2015

When: Thursday, 19 November 2015

Time: 2:00 pm EDT

Where: Virtual via Adobe Connect

Present: Rev. Dr. Nancy Wilson, Rev. Onetta Brooks, Sarah Jane Ramage, Kareem Murphy, Gail Rissler, Rev. Dr. Robert Griffin, Jack Hutter, Emily Gaylor-Abernathy, Rev. Clinton Crawshaw, Raquel Benítez-Rojas

Meeting was co-moderated by Moderator Wilson & Vice-Chair S-J.

Check In/Opening Prayer: S-J opened the meeting with prayer

Consent Agenda:

Minutes 22 October 2015 and 2 November 2015

Financial Report

Moderator's Workplan November Report

Motion made by Onetta to accept the consent agenda reports

Second by Clinton

Aye – all board members; **MOTION PASSED.**

Discussion Agenda:

Finance:

September finals

Assessments are on track with a slight uptick

Income is being monitored very carefully

Clergy fees are coming in

Year-end giving coming in which is very helpful

Still in adjustment period with staff

Finance Committee will provide A/R write-offs next month

Asking to add Cathy as consultant to Finance Committee; Voice, No vote position

Motion made by Gail to bring Cathy on as a consultant

Seconded by Onetta

Aye – all board members; **MOTION PASSED.**

Recommended 2016 budget review and approving in January because

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of timing and staff

Barb to provide a January budget until 2016 budget is approved

Recommend at March meeting if want to approve change to approve budget in January going forward

Review cash accounts and not recommending any changes

Look at it again in February

Resurrect the Investment committee

Budget Approval Schedule (see ppt slide - GB Treasurer Nov 2015 Rpt)

Staffing – look at in December to see how it impact budget

Development:

Emily reminded that Giving Tuesday is December 1st

Please send any impactful stories

Goal is \$25,000

Nancy and Emily will be working on year-end asks

Nancy will be doing the asks

GB in mid-December to make calls to Moderator Circle members to thank them

Also call any others that should be thanked

Thanks every church that gave

Mobile app is up and running

Data base is being cleaned up

Audit:

Raquel said the audit has been received and there are questions that need to be asked of the auditors

Then the final report will be available for the GB

There were no major concerns for the 2010-2013 periods

Will attempt to get 2014 started

Going to ask for bid and interview for a new audit firm

Goal is to have audits through 2014 for General Conference

Nancy:

Focus will be on year-end giving

Successful M/C gathering

Working with Elder on Pastoral Letter for guidance with what is happening in the world

SLT will have an all-day virtual meeting in December

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Finishing joint workplan and then individual workplans
Being careful about fund
Big push in January for GC registration
Feedback from SLT for Gail to align with GB Strategic Planning Committee
Barb will forward the Strategic Plan and join Workplan

Founder's Pension Agreement:

Onetta received & signed agreement and forwarded to S-J for signature.

Governance:

Webinar done on October 29th
A second webinar has been deferred until January
GBNC is in the process of adding a 5th seat for the 3 years through GC2019
Applications are due February 8th
Still seeking videos from GB members
Meeting next week about BOP rate proposal and Moderator Complaint process
GC Business Team meeting – docs assigned with page limits
Current GC registration is at 694
As much as possible will be translated
At the March GB meeting the intention is to approve docs
Statement of Faith Commission has own translators on the team
Communications Committee closed and FB accounts being closed
GB replacement update – process draft mailed to GB members (& google folder)

Moderator Transition Team:

Kareem - no report from the Transition Team

Review Action Items:

Gail will inform Cathy of acceptance as a consultant
Be visible on social media about Giving Tuesday

Closing Prayer: Clinton ended the meeting with prayer