

# **GB Meeting Minutes – AMENDED AND approved on 07/05/16**

**23 June 2016**

**When: Thursday, 23 June 2016**

**Time: 4:00 pm EDT**

**Where: Virtual via Adobe Connect**

**Present: Rev. Dr. Nancy Wilson, Rev. Onetta Brooks, Sarah Jane Ramage, Raquel Benitez-Rojas, Rev. Clinton Crawshaw, Barb Crabtree, Emily Gaylor, Lauren Bennett, Jack Hutter**

**Guests: Rev. Irene Laudeman, Rev. Elder Darlene Garner, Rev. Elder Hector Gutierrez, Rev. Elder Diane Fisher, Rev. Joe Cobb, Rev. Dr. Stephanie Burns, Rev. Jakob Hero, Mark Dalgleish**

## **Check In/Opening Prayer:**

Everyone checked in and Nancy opened meeting with prayer

## **Consent Agenda:**

Approval of minutes - 26 May 2016 Meeting

Financial Reports – May 2016

Final Audit Report & Management Letter 2011, 2012, 2013

**Motion to approve the consent agenda items made by Onetta**

**Seconded by Clinton; Ayes- All voting members; MOTION PASSES**

## **Discussion Agenda:**

Finance – Barb said that finances are tight, cash flow operating day to day

Net income is negative for the first few months of the year

\$100,000 donation will turn that around

This is a matching donation – want to make the match successful

Monitor and discuss finances at every meeting

Income is falling faster than can implement cost savings

Waiting for an answer about the Carpenter Grant – should be coming soon

Audit update – completed for 2011, 2012, and 2013

SJ has been very thorough and caught verbiage that didn't match numbers

Cost is \$12-\$13K per year for audits

Need \$15K this year for audits of 2014 & 2015

Governance – Onetta discussed updated GB Policy Handbook and New Policy 26- GC

Assessment Rate

Contains GC2013 Motion #5 regarding 2014-2019 assessment rates

Will house article ix.b.1 exempt funds when approved @ GC

**Motion to approve Policy 26 in GB Handbook V.11. 06.23.16 was made by SJ**

**Seconded by Clinton; Ayes -All voting members; MOTION PASSES**

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## Governance Committee Report

NOTE: These are recommendations from the Governance Committee for the Newly Elected Governing Board to consider for future bylaw and procedure updates by General Conference 2019. Since the 2010 MCC restructure, we have experience with two General Conferences and there is sufficient data to support implementing a version of these suggestions.

### List of suggested bylaws to review/update:

- **Bylaws**
  - Bylaw change to remove soft requirement that Lay delegates must be elected at the first congregational meeting after the General Conference
  - Revisit term of office for Governing Board members:
    - Alternate combinations of six years and three year terms to keep GB staggered and not have a new board @ each General Conference, if possible? OR
    - Change back to the gc2010 structure proposal of 3 year term of office and elect @ each triennial General Conference. It is always possible that GBers will run for another term..
  - Revisit eligibility to vote beyond current Lay House and Clergy House delegates - future voice/vote delegates?
    - Collaborative conversation

### List of suggested procedures to review/update:

- **Procedures (Standard Operating Procedures – SOPs)**
  - Codify a procedure that specifies last days before GC to add candidates, bylaws, etc. before a GC.
  - When should/should not, GB appoint a person to fill a GB vacancies before General conference? (i.e., 3 – 6 months); must maintain a quorum of at least five. Develop guidance criteria in a policy/
  - ELECTION PROCESS FOR GBNC, MNC & GB APPOINTMENTS: reflected in several forms, i.e., emails, minutes, powerpoint presentations, charters and placed in google drive but modified/tailored as we progressed ... however great tested process guidance. Now ready to codify in a SOP.
  - Revisit/Expand virtual voting process
    - Experience with 2 special GCs for elder affirmations & now 2 GCs

### *Meeting expectations at General Conference*

- ALL CURRENT GB & GB CANDIDATES attend:
  1. *Business Forum, July 4 and Business Meeting, July 5*
  2. *Sunday, July 3 – Meet & greet Reception with Current GB and GB candidates @ 5 pm*
  3. *Monday, July 4- Opening Reception at 9 pm – Meeting the candidates*
  4. *Wednesday, July 6 – Celebrate current Moderator @ 10 am*
  5. *FRIDAY, JULY 8 @ 6:30 PM – CLOSING WORSHIP*

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### 6. FRIDAY, JULY 8 @ 8:00 PM – CLOSING RECEPTION

- CURRENT GB & NEWLY ELECTED GB MEMBERS ATTEND:
  1. THURSDAY, JULY 7 @ 2-3:30 PM - LIBRARY meet with newly elected GB, current GBs, Moderator & Moderator-Elect
  2. THURSDAY, JULY 7 @ 8:15 pm – MODERATOR CIRCLE RECEPTION  
SATURDAY, JULY 9 @ 9 AM – Breakfast - JOINT OUTGOING GB, newly elected GB, Mod, Mod-Elect, COE, SLT debrief MEETING
- ALL MODERATOR candidates attend:
  1. Business Forum, July 4 and Business Meeting, July 5
  2. Monday, July 4- Opening Reception at 9 pm – Meeting the candidates
  3. Wednesday, July 6 – Celebrate current Moderator @ 10 am
  4. FRIDAY, JULY 8 @ 6:30 PM – CLOSING WORSHIP – PREACHER- MODERATOR-ELECT!
    1. FRIDAY, JULY 8 @ 8:00 PM – CLOSING RECEPTION
- MODERATOR-ELECT ATTENDS:
  1. TUESDAY, JULY 5 – PRESS CONFERENCE
  2. THURSDAY, JULY 7 @ 2-3:30 PM - LIBRARY meet with newly elected GB, current GB, Moderator & Moderator-Elect
  3. THURSDAY, JULY 7 @ 8:15 pm – MODERATOR CIRCLE RECEPTION  
SATURDAY, JULY 9 @ 9 AM – Breakfast - JOINT outgoing GB, newly elected GB, Mod, Mod-Elect, COE, SLT debrief MEETING

Quorum – still work on the numbers and anticipate there will be no problem having a quorum

General Conference Update – there are 204 registered clergy delegates vetted through OFLD

There are 163 lay delegates who have been checked and verified

Security – will have extra measures, there will be two paid security people at all events

The regular security team

Everyone needs to arrive on time for all meeting otherwise can be guaranteed a reserved seat

Virtual Voting – 32 clergy and 18 lay delegates have voted virtually as of this meeting

An email being sent to non-US churches – there are scholarships to pay fee; however, all voting must be done by deadline

Development – Emily talked about the matching gift of \$100K – it is a dollar for dollar match

Database had 9500 unique records migrated

There are actually 800 active, engaged donors

The new database is up and running and handling donations

Be at Moderator's Circle gathering at GC – 275 donors

There was a mass mailing to all conference registrants

Got 4 new Moderator's Circle members and a \$500 donation

118 people RSVP to the event – goal is 140

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**Closing Prayer:**

Meeting was closed in prayer by SJ

**Last meeting of this Governing Board 2013-2016**

**Next Governing Board meeting with newly elected Governors from GC2016, including continuing GB member, Sj Ramage.**

**Thank you all for your service to MCC!**

**Meeting adjourned**

**Meeting minutes Submitted by Secretary, Onetta Brooks**

**EMAIL MOTION PASSED UNANIMIOUSLY PER POLICY 6 AFTER THE LAST GB VIRTUAL MEETING OF THIS GOVERNING BOARD HELD ON 06/23/2016.**

**MOTION # 1**

**I move to approve the Virtual June 23, 2016 Governing Board Meeting Minutes.**

**Moved by Onetta, Seconded by SJ; AYES unanimously; Motion Passes via email vote; approved on 06/26/2016 @ 12:45 pm PDT.**

**EMAIL MOTION PASSED UNANIMIOUSLY PER POLICY 6 DURING GENERAL CONFERENCE 26 ON 07/05/16.**

**MOTION # 2**

**Move to approve FRIEDA E. SMITH ((USA) to the UFMCC Board of Pensions (USA).**

**Moved by Nancy; Seconded by Clinton; AYES UNANIMOUSLY; MOTIONS PASSES via email on 07/05/16.**